



**NEW HANOVER COUNTY
FINANCE DEPARTMENT, PURCHASING DIVISION
ADDENDUM 2
QUESTIONS AND RESPONSES**

From: Lena Butler, Purchasing Supervisor
To: All Proposers
Project: RFP Workforce Housing Services Program
Date: August 2, 2022

This Addendum is related to the County's Request for **"RFP WORKFORCE HOUSING SERVICES PROGRAM"** and is hereby made a part of said Request for Bids to the same extent as though it were originally therein.

1. In our application, can we develop a budget based on our current list, and modify it after receiving funding from this program?

Proposals that have secured or seek to leverage funds from other sources, where eligible, will be given preference, and may include North Carolina Housing Finance Agency (NCHFA) programs, government funding sources such as the City of Wilmington, as well as leveraging private debt or charitable donations. Proposals that have commitments of other funding at the time of application are preferred. An updated budget is required once all funding sources are in place.

Funding for non-construction projects is intended to expand or serve new projects and/or programs, not replace existing or on-going funding.
2. What expenses are ineligible? For example, administrative salaries? Transportation? Equipment?

All expenses must be tied to the project or program proposal and may include operational costs. Funding constraints, individual project merits, and achievement of the desired mix of project types will all factor into the ultimate allocation recommendation.
3. Does New Hanover County have a list of "emergency" repairs that are eligible (or ineligible) for funding through this program?

Not for this funding cycle.
4. The RFP mentions "increasing residents' access to those homes." Does that mean literally building ramps, or other modifications that improve accessibility (better lighting, ADA bathroom modifications, grab bars, railings, lower counter tops)? Does NHC have a list of acceptable projects for "access?"

The improvements and modifications listed would be considered "improving stock". "Increasing access" is intended to bridge the gap between incomes and housing costs through rental assistance, Downpayment assistance, etc..

5. Will treatments for pests, such as bedbugs or other vermin, be an eligible expense for this program?

It would be an eligible expense if the treatment is a part of a rehabilitation project, not as a stand-alone.

6. Is there a specific form we should use for the budget?

No specific form for the budget.

7. When will NHC decide and announce which applications will be funded?

Recommendations will be presented to the Board of Commissioners in October 2022 for funding allocations.

End of Addendum 2