



NEW HANOVER COUNTY
FINANCE DEPARTMENT, PURCHASING DIVISION
ADDENDUM 1

From: Lena Butler, Purchasing Supervisor
To: All Firms
Project: Request Letters of Interest_On-Call Professional Services
Date: July 30, 2021

This Addendum is related to the County's Request for Proposals "**LOI_On-Call Professional Engineering Services**" and is hereby made a part of said Request for Proposals to the same extent as though it were originally therein.

1. Do the M/WBE & E-Verify forms count towards the 25-page limit? **No**
2. The link to the NCDOT RS-2 forms included in the Request for Letters of Interest/Qualifications doesn't appear to be working, can you please provide an updated link to the correct RS-2 forms you would like firms to submit with their letter of interest? Or would you prefer interested parties to use the new Excel file RS-2 forms that correspond with NCDOT's New LOISS sharefile system?
https://connect.ncdot.gov/business/Turnpike/ProcurementsLibrary/OPS_RFP_Exhibit_DO3.pdf. The Excel file is fine as well.
3. While reviewing the requirements of the request, we found a requirement for NCDOT codes that no longer exist and are requesting clarification. The codes are: **00029 CAPACITY ANALYSIS (INTERSECTIONS)** This code does not currently exist but would likely be covered by Code 00026 CAPACITY ANALYSIS (INTERSECTIONS AND CORRIDORS) **00035 COMMUNITY AND STAKEHOLDER INVOLVEMENT** This code does not currently exist but would likely be covered by Code 00171 PUBLIC INVOLVEMENT **00115 INDEPENDENT REVIEW OF TRAFFIC IMPACT STUDIES/ANALYSIS** This code does not currently exist but would likely be covered by Code 00252 TRAFFIC IMPACT STUDIES **00161 - PLANNING, DESIGN, & CONSTRUCTION OF STORMWATER BMP'S** This code does not currently exist but would likely be covered by Code 00555 NPDES STORMWATER PRGM-BMP RETROFIT SITE SELECTION & DSGN **00172 - PUBLIC PARTICIPATION & PLANNING** This code does not currently exist but would likely be covered by Code 00045 CORRIDOR PLANNING **00206 - SCOUR DESIGN** This code does not currently exist but would likely be covered by Code 00434 TIER II-COMplete HYDROLOGIC & HYDRAULIC DESIGN **00279 - WATERSHED ANALYSIS & MODELING** This code does not currently exist but would likely be covered by Code 00479 - TIER III COMPLEX HYDRAULIC DESIGN. **I did go through the site and verify that the updates you listed are correct. Code 233- Structures Construction Engineering & Inspection should be included as well. "Depending upon the project, pre-qualification**

may include any or all the following.” Link for Pre-Qualification: <https://connect.ncdot.gov/business/Prequal/Pages/default.aspx>

4. I was wondering if there are any incumbents for a previous similar contract? **This is the first time that we have issued this type of solicitation “On-call professional engineering services”; however, we have done other design services for NCDOT funded trails. Firms who have worked on prior projects include Davenport, Kimley-Horn, SEPI, and RK&K.**
5. Previous contracts of this nature – what was the total dollar value of contracts awarded under this program in the last agreement period? **It is a new contract, no previous agreements in place.**
6. How many (firms) do you typically have under this agreement? **Plan to have three.**
7. Which firms have held this contract in previous years? **None**
8. How much funding is expected to be allocated to this contract? **Two upcoming projects this fiscal year are estimated at \$570,000 each for design.**
9. Are there projects already in the pipeline that this contract would be used for? **Yes, two projects budget for FY 21-22. See question 8.**
10. What projects have used this contract in the past? **None**
11. How many firms will be selected for this contract? **Three**
12. Some work codes shown in Section 3 (pages 7 and 8) do not appear on Connect NCDOT. Are the listed codes shown in Section 3 the most up to date codes? **See answer 3. Projects will bicycle and pedestrian trails in NCDOT ROW. Work codes will vary based on project.**
13. Section 3 (page 7) includes codes for Bridges, but not Bridge Construction and Inspection. Will Structures Construction & Inspection (Work Code 00233) be added? **Projects will bicycle and pedestrian trails in NCDOT ROW. Work codes will vary based on project.**
14. Section 5 (Page 10) states that RS-2 forms are not included in the 25 limit page count. Are the Minority Form and E-Verify forms (pages 15 and 16) also excluded from the 25 page limit count? **Yes**
15. Section 2.8 (page 4) is titled SPSF, however the paragraph discusses MWB. Is the County’s annual goal of 10% participation for MWB? **Yes**
16. Is it acceptable to partner with more than one firm submitting a Letter of Interest? **Yes**
17. In reviewing the required prequal codes there are some that are no longer used by NCDOT. They are:
Code 00029 Capacity Analysis (Intersections)

Code 00035 Community and Stakeholder Involvement

Code 00115 Independent Review of Traffic Impact Studies/Analysis

Code 00161 Planning, Design, & Construction of Stormwater BMP'S

Code 00172 Public Participation& Planning

Code 00206 Scour

Code 00279 Watershed Analysis& Modeling

I just wanted to verify that these will be required. See answer 3. Projects will be bicycle and pedestrian trails in NCDOT ROW. Work codes will vary based on project.