

NEW HANOVER COUNTY
ALCOHOLIC BEVERAGE CONTROL BOARD

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CEDRIC DICKERSON Vice Chair
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CHARLES HILL, General Manager

May 3, 2021

Request for Pricing

PROJECT: New Hanover County ABC Board for Grounds Maintenance Service

LOCATION: 9 New Hanover County ABC locations (listed below)

OWNER: New Hanover County ABC Board

The Owner will receive sealed lump sum bids until the bid time and date at the location given below for the New Hanover County ABC Board Grounds Maintenance service. A complete list of locations to be serviced is as follows:

1. 6009 Market Street, Complex (Admin, Warehouse & LBD outlet)
2. 523 South 17th Street, Store & LBD outlet
3. 2378 Carolina Beach Road
4. 6990 Wrightsville Avenue
5. 1020 N. Lake Park Blvd., Carolina Beach
6. 3544 S. College Road
7. 5410 Market Street
8. 6015 Castle Hayne Road, Castle Hayne
9. 8122 Market Street

BID SUBMITTAL: The Owner will consider bids prepared in compliance with the Instructions to Bidders issued by the Owner, and delivered as follows:

Bid Date and Time: Tuesday, June 1, 2021 2:00 pm

Location: New Hanover County ABC Board, 6009 Market Street, Board Room, Wilmington, NC 28405

Bids will be thereafter publicly opened and read aloud. No bids may be withdrawn for a period of 60 days following opening of bids. The Owner reserves the right to reject any and all bids and to waive minor informalities and irregularities.

BIDDING DOCUMENTS: Specifications are attached.

TIME OF COMPLETION:

Bidders shall begin work approximately August 1, 2021, upon receipt of Notice to Proceed' and to complete the work within the Contract Time indicated in the Contract Documents.

BIDDER'S QUALIFICATION

Bidders must be properly licensed under the state laws governing their respective trades appropriate to the size of the Project. Insurance in a form acceptable to the Owner will be required of the successful Bidder.

Bidders and their subcontractors shall meet qualifications requirements indicated in the Contract Documents. A copy of the Owner's Minority/Women's Business Enterprise Program is attached.

Submission of a bid shall serve as evidence that the Bidder has confirmed that the Bidder is properly qualified to perform the work and is capable of obtaining the required bonds and insurance. Bidders shall, if requested, submit evidence in affidavit form of applicable experience, licensure, approvals, and certifications, adequate financial resources, work in hand capacity, adequate organization and acceptable past performance. Bidder's qualification information shall be considered privileged and confidential.

END OF REQUEST FOR PRICING

SPECIFICATIONS

GROUNDS MAINTENANCE SERVICES

The New Hanover County Alcoholic Beverage Control Board (ABC Board) will be accepting, written bids from qualified vendors for the purpose of GROUNDS MAINTENANCE SERVICES of properties owned by the ABC Board for a 12-month period (Aug 1, 2021 – June 30, 2022). With two 12-months renewal options. The specifications follow:

Locations: The ABC Board owns nine properties in New Hanover County that require grounds maintenance services. The street addresses are as follows:

1. 523 S. 17th Street, Wilmington, NC
2. 2378 Carolina Beach Road, Wilmington, NC.
3. 6990 Wrightsville Avenue, Wilmington, NC.
4. 1020 N. Lake Park Boulevard, Carolina Beach, NC.
5. 3544 S College Road, Wilmington, NC.
6. 5410 Market Street, Wilmington, NC.
7. 6015 Castle Hayne Road, Castle Hayne, NC.
8. 8122 Market Street, Wilmington, NC.
9. 6009 Market Street, Wilmington, NC. (Admin/Warehouse Complex)

Grounds Package:

Lawns: Remove trash and debris from lawns before mowing. Mowing lawns. Maintain weed, insect and disease control as needed; fertilize grass in early spring.

Walkways and Parking Areas: Edge walkways and parking lots, blow walkways and parking areas to remove grass/debris.

Shrubbery/Plant Beds: Maintain shrubbery and plant beds by applying herbicides and keeping out unwanted weeds. Fertilize shrubbery and plant beds in early spring.

Trees: Trim low-lying limbs only.

Water Retention Areas: Trim grass/weeds around edges.

General: Haul away debris/litter as needed. All fertilizer and/or chemicals are to be applied by a licensed person.

Service Schedule (Expected):

May – October – service weekly

November through April – service bi-weekly

*** A total of 39 services annually ***

All properties to be serviced in one day and on the same day of the week; if rained-out, services are expected on the following day.

Additional Services: If additional services or goods are required during the contract period, the services/goods and related prices are to be agreed upon and approved by the ABC Board Management prior to the service/materials being provided.