



NEW HANOVER COUNTY
FINANCE DEPARTMENT

To: All Consultants
From: Lena E. Butler, Purchasing Supervisor
Date: November 30, 2020
Subject: Intent to Award Contract for **Request for Proposals (RFP) Commodity Flow Study to IEM**

On November 10, 2020, proposals were received for **RFP-Hazardous Commodity Flow Study** from the following firms:

1. EnviroSafe Consulting, Inc.
2. IEM
3. SUMMIT

Using the criteria outlined in the RFP, the department reviewed and scored all proposals and recommends that the contract be awarded to **IEM**.

The Scoring Sheet is attached for your information. If you have any questions, please email tersmith@nhcgov.com or call 910-798-7906. A special thanks to each of you for your participation in this solicitation.

COMMODITY FLOW STUDIES RFP SCORECARD

Evaluation Factor	Points	Enviro Safe \$9,876	IEM \$10,000	Summit \$19,400
1.Consultant's knowledge of subject.	15	15	15	12
2.Consultant's knowledge of Hazardous Materials preparedness, response, and recovery efforts as demonstrated through U.S. DOT and FEMA processes and how they apply to the subject.	10	9	10	8
3.Consultant's ability to provide and complete the tasks within the allotted timeframe.	10	8	9	10
4.Evidence of adequate staff capacity and capability to perform tasks desired.	10	8	9	10
5.Evidence of having performed similar tasks in the past.	10	8	9	7
6.Positive and constructive reference reports.	10	10	10	10
7.Ability to execute all aspects of project and submit closeout report no later than February 28, 2021	15	12	13	15
8.Bidding price within project budget	20	20	19	10
Total Points:	100	90	94	82