



## ADDENDUM # 1

**From:** Lena Butler, Purchasing Supervisor  
**To:** All Bidders  
**Project:** RFB-Prepositioning Contract for Rental of Tents, Tables & Chairs  
**Date:** September 23, 2020

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This addendum is related to the County's Request for Proposals "**RFB- PREPOSITIONING CONTRACT FOR RENTAL OF TENTS, TABLES & CHAIRS**" and is hereby made a part of said Request for Bids to the same extent as though it were originally therein.

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- Q1. The items listed as needed, are those the exact size and quantities of tents you need? I want to make sure that we are able to provide the correct size tents when needed. For instance, would we be able to provide additional 10x10 if the 15x15's were not available at the time you needed. We do have an extensive inventory but being hurricane season is in the peak wedding season and with covid restrictions we have a large amount of tent jobs that may require some wiggle room.
- A1. The need is usually 10'x10' and 10'x15', or 15'x15' if 10'x15' is not available. Please indicate the pricing for all of these sizes that you have. Please note, the 10'x15' tents were specified as they should not have a support leg that would interfere with vehicles driving through underneath the tent. If a tent has to be substituted, a larger tent would be needed, and one that would still allow vehicles to travel underneath in a drive-thru fashion.
- Q2. How far in advance do you typically give notice for the set up? Are you calling for the next day or making plans before a storm may occur?
- A2. Situation varies. We will try to give as much notification as we can, but some situations are fluid and it may be a call the day before to get tent(s) in place the next day.
- Q3. Once we submit a bid is that contractually binding us to provide what is listed at anytime?
- A3. The vendor to which the contract is awarded to would be contractually obligated to provide up to the number and type/specifications listed in the bid documents, but not all items listed in the

contract necessarily have to be activated at one time, this would be dependent on the situation. The contract could be activated in part or fully activated.

Q4. Did you want a single day cost or a weekly cost and would we be able to adjust cost depending on the length of time the equipment is needed?

Q4. Please submit your bid to include daily, weekly, and monthly. The County is open to negotiations if needed.

Q5. I see pages 21-22 are the bid forms. Is this all you require from us to be able to bid on this job?

A5. Please also attach the following to your bid:

1. Certification Regarding Lobbying-Page 23
2. Certification Regarding Debarment-Page 24
3. Minority & Women Business Enterprise -Page 25

Q6. Can I submit all documentation through this email once I have everything filled out?

A6. Yes, bids may be emailed to [lbutler@nhcgov.com](mailto:lbutler@nhcgov.com) as stated in the bidding documents. The only other thing since you are a Florida company is that you are familiar with Item # 2.21 on page 7:

Certificate of Authority

**Subject to several statutory exceptions, a business entity incorporated or organized in a state other than North Carolina must obtain a certificate of authority from the North Carolina Secretary of State prior to transacting business in the State. See G.S. 55-15-01(a) (business corporations); G.S. 55A-15-01(a) (nonprofit corporations); G.S. 57D-7-01(a) (limited liability companies); G.S. 59-902(a) (limited partnerships); G.S. 59-91(a) (registered limited liability partnerships); G.S. 55B-16(a) (professional corporations). When the requirement applies, the foreign entity transacting business in the State is responsible for obtaining a certificate of authority—not the domestic (i.e., North Carolina) corporations, public entities, or individuals with whom the foreign entity might contract.**