MEMORANDUM

To: All Interested Bidders

From: New Hanover County Recovery Coordination Office

Date: January 13, 2020

Subject: New Hanover County North Carolina Disaster Recovery Act (NCDRA) Program Request for Real Estate Appraisal Services

New Hanover County is currently involved in the administration of North Carolina Disaster Recovery Act (NCDRA) programs funded by the North Carolina Office of State Budget and Management – Disaster Recovery Section. During the course of the projects, the county may require appraisal services from an NC Certified Real Estate Appraiser. Required services would include preparation of Uniform Residential Appraisal Reports as required by 49CFR24 for the acquisition of real property with federal funds. Approximately 18 parcels will require appraisal reports.

If your firm is interested in providing appraisal services to New Hanover County for this program, please respond by February 17, 2020. The county requires a letter of interest, a brief description of experience in the New Hanover County area, a listing of general experience in the area of community development, and a cost per parcel for Appraisal Reports. Since the county will require a quick turnaround for appraisals, please also indicate your firm’s average response time for preparation of individual appraisal reports. The county will consider efficiency and experience as well as cost in the selection process.

Please submit your response in writing to New Hanover County Recovery Coordination Office, Attn: Eliza Baldwin, Strategy Analyst, 1241 Military Cutoff Road, Suite A, Wilmington, NC 28405, and indicate on the envelope “Appraisal Services.” If you have any questions concerning the scope of work, please contact us at hurricanerecovery@nhcgov.com or (910) 798-7007.