Questions and Answers

Clarifications from Mandatory Pre-Bid Meeting held on October 2, 2019 at 10am

a. For Year 1 Service only – eliminate 1 minor service. Price should include 2 Major and 1 Minor services. For Year 2 and Year 3 include 2 Major and 2 Minor services per year.
b. For Year 1, Year 2, Year 3 Service for Boilers and Gas Systems – include 1 Major and 1 Minor Service.
c. Service does not include changing filters – New Hanover County Property Management will be responsible for this service.
d. For contactor replacement on units 10 tons or larger – do not include price to replace contactors in bid – if contactors are in need of replacement – a separate proposal would be obtained and approved by New Hanover County Property Management outside this contract for preventative maintenance service.
e. For re-piping or replacement of condensate lines – do not include price for this work in bid – if re-piping or replacement is needed – a separate proposal would be obtained and approved by New Hanover County Property Management outside this contract for preventive maintenance service.
f. Page 2 – remove sentence “New Hanover County Property Management seeks a qualified HVAC maintenance company to provide preventative maintenance services to VRF equipment located at various County facilities.” Replace with, “New Hanover County Property Management seeks a qualified HVAC maintenance company to provide preventative maintenance services to HVAC equipment located at various County facilities.”

Questions and Answers

Question 1. Is it public knowledge as to what company currently holds this contract and to their winning bid price?

Answer 1: As this is the first time all HVAC Preventative Maintenance Services are being solicited together, no data exists from previous years.

Question 2. Please confirm that this bid will be awarded in its entirety and not by individual locations.

Answer 2. Yes, this bid will be awarded as one contract to one vendor for all sites.

Question 3. Are the all the fan coil units, considered as “Unitary Equipment” as listed on (pg. 9) of the RFB?

Answer 3. Yes.

Question 4. If so are the evaporator coils in these unit to be cleaned yearly as defined?

Answer 4. Yes.
Question 5. Will NHC assure unobstructed access to all the fan coils for all (4) services?
   Answer 5. Yes.

Question 6. Will NHC provide the location on all fan coil units (1) time, if not already marked?
   Answer 6. Yes.

Question 7. What type of coil cleaner may be used for the condensing units?
   Answer 7. NHC will provide the coil cleaner.

Question 8. There are 78 VAV’s listed. How often are they to be serviced?
   Answer 8. Twice yearly.

Question 9. Upon our site visit, we did not see the ceiling labels for all the units. Will NHC provide the location of all the units?
   Answer 9. Yes.

Question 10. Is the Health Department Complex going to be included in the bid?
   Answer 10. No, that facility will no longer be on the County’s inventory as of February 2020.

Question 11. Will the VAVs and boilers at the new Health and Human Services building be added to the equipment list?
   Answer 11. Yes, this building is included. The equipment includes 129 VAVs, 2 boilers, and the 3 Trane package units already on equipment list.

Question 12. Are there two boilers at the Judicial building?
   Answer 12. No, one boiler (the Raypak) has been decommissioned.