New Hanover County
Annual Generator Preventative Maintenance Services
RFB 20-0014
Addendum #2

August 1, 2019

Section 4 – Bid Sheet – Remove No 2 Generator at Materials Building from list. Please strike through this location on the bid sheet and no not include a price for service.

Questions and Answers:

1. Can you send the last years Bid Results/tabulations for the following project?
   a. This service was not bid last year. Total contract encumbrances for annual service totaled $47,547.36.

2. Are pages 11-14 considered “Exhibit A”?
   a. Yes

3. Due to the size of the area on the pricing sheet being so small, is it acceptable to attach a separate spreadsheet (in the same format) with an area large enough to include the pricing so that it will be legible?
   a. Yes

4. Does the “draft contract” document need to be completed and returned with the RFB or can it be completed once the bid is awarded? If it does need to be submitted with the RFB is there any information that the County needs to provide to complete the document and what date would be the “entered into” date?
   a. No

5. Award date is August 6, 2019. The contract begins September 1, 2019. If any other information is needed off of the generators, will the contractor be allowed to visit those generators between August 6, 2019 and September 1, 2019 to gather the required information and if access is required will someone from the County be available to provide that access?
   a. Yes

6. Under Section 3 – Scope of Services, 1.0 General, 1.02 Performance: it states – “Detention Center Switchgear Upgrades must reflect professional work and conduct”, is this part of the scope of the PM service?
a. No, this is an error, it should state “Generator Preventative Maintenance”

7. Are the generators that have a N/A in the first year column part of the scope that needs to be bid?
   a. No, these generators are not in place at this time and therefore will not require servicing for the 1st year. They will need serviced in years 2 and 3 of the contract.

8. When are the quarterly’s and annual service due?
   a. We don’t have specific dates; we work with the vendor to space apart appropriately throughout the year while also ensuring equipment is checked prior to hurricane season.